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| **Church:**  **Holy Innocents’** | **Assessor’s name:**  **Laura Betson** | **Date completed:**  **27.08.21** | **Review date:**  **December, or when government guidance changes** |

The Praise Maze is designed as an Act of Public Worship, particularly suitable for babies, toddlers, preschoolers and their carers. It would take place weekly at Holy Innocents’, on Wednesday afternoons from 1.30pm-2.30pm. As the service is an Act of Worship, this RA should be read alongside the general RA for Holy Innocents’.

| **Area of Focus** | **Controls required** | **Additional information** | **Action by whom?** | **Completed – date and name** |
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| **Preparing and setting up** | **The church should be ventilated by opening both doors for a minimum of 30 minutes before the group starts.**  **The group will be set up in the central area of the church, with plenty of room given for sitting at a distance should people prefer.**  **The maximum number of adults attending is 20.**  **Hand sanitiser should be available during the service.** |  | **LB** |  |
| **Accessing the building** | **Families should access the building via the main (pushchair accessible) door, which will be propped open.**  **Doors should be kept closed once children are inside in case any should make a run for it.**  **At the end of the session, families should collect their pushchairs and leave via the main door – this will be propped open.** |  | **Appropriate signage displayed (LB)** |  |
| **Advertising, booking, registration and communication** | **On arrival, families should fill in the registration form with contact details and contact consent.**  **At all subsequent sessions families asked if there are any changes to the registration form.**  **This RA and a ‘what to expect’ document to be available when the service is advertised.** | **LB to produce registration form** |  |  |
| **Movement**  **Use of toys and props** | **Adults will be encouraged to sit at a distance from one another. Children will be permitted to mix and explore. Shared toys and props will be available throughout the service, but parents can bring their own toys if they prefer the children not to use shared toys.**  **Toys and props will be cleaned and/or quarantined after each service.** |  |  |  |
| **Singing and storytelling** | **Adults and children will be encouraged to join in singing and actions. There is no requirement to wear a face covering, but adults are free to if they prefer.** |  |  |  |
| **Free play** | **Following the service, toys will be available for free play. Antibac wipes will be available if parents prefer to clean toys before their child uses them.**  **If ride-on toys are used, they must be cleaned with antibac wipes after each child. Children may bring their own toys, but these should not be shared. Church toys will be quarantined after use.** |  |  |  |
| **Refreshments** | **These may be served indoors. Disposable crockery is preferable. Washing-up volunteers to be offered face coverings and gloves to clear/wash up used crockery.**  **Use a queue system to minimise crowding. Have clear volunteer roles (eg one person pours tea/coffee, another adds milk). If spoons are used for stirring, one per person then put immediately into another dish for washing.**  **Use wrapped snacks where possible. If not possible, consider covering food with a paper cloth until required, and use tongs to serve.**  **Families are welcome to bring their own refreshments if they prefer.** |  |  |  |
| **Face coverings** | **Face coverings are optional for adults to wear when inside the church building.** |  |  |  |
| **Toilet and changing facilities** | **Toilet facilities are available in the Community Hall – the Hall guidelines must be followed at all times. Baby change facilities are also in the hall, although families with their own changing mats may change babies in their pods.** | **See Community Hall RA** |  |  |
| **Clearing away and cleaning** | **Toys/props should be cleaned or quarantined ready for the next use.**  **High-touch surfaces eg door handles and light switches to be cleaned down after the service.**  **Any required cleaning to be done by the service leader prior to locking up.** |  | **LB, volunteers** |  |